



**AUTOMATED TUITION**

Lakeside Montessori Schools uses an automated tuition program. Tuition will be automatically deducted from your checking account on the first of every month. If the first of the month falls on the weekend, tuition will be deducted the following Monday. There is no additional cost to you and you will receive proof of payment in your monthly checking account statement. **Please notify us immediately if you change bank accounts.**

**\*\*ATTACH A VOIDED CHECK FROM THE ACCOUNT YOU WISH TO BE DEBITED\*\***

**AUTHORIZATION FOR AUTOMATED TUITION PAYMENT**

I authorize you, Lakeside Montessori School at Pine Lake, Inc. and/or Lakeside Montessori School at the Highlands, Inc. (singularly referred to as "Lakeside Montessori School," collectively referred to as "Lakeside Montessori Schools") and the Financial Institution listed below, to charge my account electronic debits, checks, or drafts, drawn on my account payable to the order of the Lakeside Montessori School for which I owe for the tuition amount due each billing period. I agree that your rights in respect to each draw shall be the same as if it were a check drawn on you and signed personally by me. This authority is to remain in effect in honoring any such draw. I understand that any change made to the banking information must be received 30 days prior to the draft. If the bank change request is not received prior to the deduction date, I agree that Lakeside Montessori Schools are not liable for any cost or expense I incur due to a returned check item. This authorization shall also apply to miscellaneous amounts I owe (including but not limited to tuition, late pick up charges, extended care and late fees) from time to time. If any such draw is dishonored, I authorize my account to be electronically debited for the amount due plus any applicable return fees.

New Request \_\_\_\_\_ Change \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Financial Institution

\_\_\_\_\_  
Name on Account to be debited

\_\_\_\_\_  
Checking Account Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Routing Number